

# **INTERNATIONAL DYNAMIC SYSTEMS**



**ETHICAL BUSINESS PRACTICES POLICY** 

#### **Policy Statement**

Int'l Dynamic Systems is committed to conducting business with the highest standards of ethics, integrity, and transparency. This Ethical Business Practices Policy outlines the principles and guidelines that govern the behavior of our employees, management, and stakeholders in all business activities.

## **Compliance with Laws and Regulations:**

Int'l Dynamic Systems is committed to full compliance with all applicable local, national, and international laws and regulations governing our business operations.

## Integrity and Honesty:

Employees are expected to conduct themselves with honesty and integrity in all business dealings. This includes accurate reporting of financial information, transparent communication, and fair representation of our products and services.

#### Fair Competition:

Int'l Dynamic Systems promotes fair and open competition. Unfair business practices, such as pricefixing, bid-rigging, and other anti-competitive behaviors, are strictly prohibited.

#### Avoidance of Conflicts of Interest:

Employees are expected to avoid situations that may result in a conflict of interest between personal interests and the interests of Int'l Dynamic Systems. Full disclosure of potential conflicts is required.

#### Anti-Bribery and Anti-Corruption:

Int'l Dynamic Systems prohibits bribery and corruption in all forms. Employees must not offer, give, receive, or solicit any form of bribe or kickback, whether directly or indirectly.

## Gifts and Entertainment:

Employees must exercise caution when giving or receiving gifts, hospitality, or entertainment to or from clients, suppliers, or other business partners. Gifts should be of nominal value and given or received without any expectation of influencing business decisions.

### **Respect for Human Rights:**

Int'l Dynamic Systems is committed to respecting and upholding human rights in all aspects of its business operations. This includes promoting diversity, fair labor practices, and a safe and healthy working environment.

## **Environmental Responsibility:**

We are committed to environmentally responsible practices. Int'l Dynamic Systems will strive to minimize its environmental impact and promote sustainability throughout its supply chain.

# **Protection of Confidential Information:**

Employees must respect the confidentiality of proprietary and sensitive information belonging to Int'l Dynamic Systems, its clients, and other stakeholders. Unauthorized disclosure of such information is strictly prohibited.

# Whistleblower Protection:

Int'l Dynamic Systems encourages employees to report any unethical behavior or violations of this policy. Whistleblowers will be protected against retaliation, and a confidential reporting mechanism will be in place.

# **Community Engagement:**

Int'l Dynamic Systems is committed to being a responsible corporate citizen. We will actively engage with and support the communities in which we operate.

# Training and Awareness:

All employees will receive training on ethical business practices, and ongoing awareness programs will be implemented to ensure adherence to ethical standards.

# **Continuous Improvement:**

Int'l Dynamic Systems is committed to continuous improvement in ethical business practices. Regular reviews and updates to this policy will be conducted to ensure its effectiveness.

## **Review and Revision:**

This Ethical Business Practices Policy will be reviewed annually or as needed. Any necessary revisions will be promptly implemented, and employees will be informed of any changes.

Muhammad Yousuf Khan Commercial Manager 03-09-2023

